

**CAIRO-DURHAM CENTRAL SCHOOL
Board of Education**

**Regular Meeting # 704
MS/HS Media Center**

**June 11, 2009
7:00pm**

Present:

Mrs. Armstrong
Mrs. Kusminsky
Mr. Koerner-Fox
Mr. O'Connell –President Pro Tem
Mr. Kohrs
Mr. Zimmerman – left 7:34

Mrs. Jilek
Mrs. Sharkey
Mrs. Agostinoni

Absent:

Mr. Criswell
Mr. Plank
Mr. Alfeld

Mr. O'Connell called the regular meeting to order at 7:04pm.

1. Following the Pledge of Allegiance, Mr. Koerner-Fox made a motion, seconded by Mr. Kohrs, to approve minutes of the May 12, 2009 Regular Meeting and to dispense with the reading of the minutes. Motion carried. Yes 6, Absent 3 (Criswell, Plank, Alfeld) 704-1
Min App 5/28

2. **Personnel Items**
Mrs. Armstrong made a motion, seconded by Mrs. Kusminsky, to approve Personnel Items a-e. Motion carried. Yes 6, Absent 3 (Criswell, Plank, Alfeld) 704-2
Pers a-e

- a. Appoint the following 2009 Summer School faculty: Sum Sch
Staff
Cairo Elementary, August 10 – August 21, 8:00am - 12:00pm
Teachers - \$35/hr
Rebecca Maroney – K & 1st gr
Katania Hall – K & 1st gr
Melissa Eissing – K & 1st gr
Tracy Cordell – 2nd & 3rd gr
Kim Lovell – 2nd & 3rd gr
Michelle Vitale – 2nd, 3rd & 4th gr
Sarah Strock – 4th & 5th gr
Melissa Dooher – 4th & 5th gr
Jenilee Capulli – 4th & 5th gr

1:1 Aides -\$10/hr
Dawn Drexler, Lorraine Bruyette

School Nurse – Rate per CSEA Agreement
July 6-August 14, Mon – Fri
Cheryl Paolino

- b. Accept the resignation of Kristen Reno, Principal, Durham Elementary School, effective June 30, 2009. Reno Resign

- c. Appoint Corinne Landry as the Marching Band Co-Advisor for the 2008-09 school year at a stipend of \$1,075.00. Landry Adv
March Band

- d. Approve the request of teacher Amy Benjamin for a leave related to child birth and child care, effective on or about June 25, 2009 through October 13, 2009. Ms. Benjamin shall be paid for the period of time she is deemed disabled by her physician, provided she has sufficient accumulated leave days, and unpaid thereafter. Benjamin Lve

- e. Appoint Diane Parette as a substitute teacher effective June 29, 2009. Parette Sub

3. **Business Items**

- Mrs. Armstrong made a motion, seconded by Mr. Kohrs, to approve Business Items a-f.
Motion carried. Yes 6, Absent 3 (Criswell, Plank, Alfeld)
- 704-3
Bus Items a-f
- a. Adopt the resolution authorizing the Extra-Curricular Treasurer to transfer any funds from any dormant or non-operating activities, clubs, or organizations to the building Student Council account. Dormant Acct Funds transfer
- b. Accept the Internal Claims Audit Report for May 2009. Int Clm Aud
- c. Award the 2009-2010 Garbage Removal and Recycling Services Bid to Evergreen Disposal Corp. as the sole qualified bidder at bid price of \$37,188.00. Garbage Bid
- d. Award the 2009-2010 Painting Bid to Frank J. Ryan & Sons as the lowest qualified bidder at a base price of \$55,900.00. Painting Bid
- e. Award the 2009-2010 Seal Coating Bid to Masterseal of Albany as the lowest qualified bidder at a total bid price of \$59,725.00. Seal Coat Bid
- f. Award the 2009-2010 Transportation Maintenance Bid to Thomas Rogers Automobile Service as the sole qualified bidder at a total bid price of \$63.00 per hour for labor and 20% above cost for parts. Tran Maint Bid
- Mrs. Armstrong made a motion, seconded by Mr. Kohrs, to approve Business Items g-j
Motion carried. Yes 6, Absent 3 (Criswell, Plank, Alfeld)
- 704-4
Bus Items g-j
- g. Approve the following Resolution to create a Retirement Contribution Reserve Fund:
WHEREAS, pursuant to General Municipal Law s6-r, the Board of Education may establish a Retirement Contribution Reserve Fund; and WHEREAS, the Board of Education has determined that it would be in the best interest of the School District to establish such a Fund, RESOLVED, that the Board of Education of Cairo-Durham Central School District hereby authorize the establishment of a Retirement Contribution Reserve. The purpose of this reserve is to finance retirement contributions. This reserve must be accounted for separate and apart from all other funds. The reserve will be funded by excess fund balance or budgetary appropriations. Ret Cont Res Create
- h. Approve the following Resolution to create a Tax Certiorari Reserve:
WHEREAS, pursuant to Education Law S3651(1-a), the Board of Education may establish a Tax Certiorari Reserve; and WHEREAS, the Board of Education has determined that it would be in the best interest of the School District to establish such a reserve, RESOLVED, that the Board of Education of Cairo-Durham Central School District hereby authorize the establishment of a Tax Certiorari Reserve. The money held in the reserve fund shall not exceed the amount which might reasonably be deemed necessary to meet anticipated judgment or claims out of tax certiorari proceedings.
Any monies deposited in such reserve fund which are not expended for tax certiorari proceedings in the year such monies are deposited, must be returned to the fund balance on or before the first day of the fourth fiscal year after deposit. The reserve will be funded by excess fund balance or budgetary appropriations. Tax Cert Res Create
- i. Approve the following Resolution to dissolve the Self Insurance Reserve:
WHEREAS, pursuant to General Municipal Law, the Board of Education may dissolve a Self Insurance Reserve; and WHEREAS, the Board of Education has determined that it would be in the best interest of the School District to dissolve such a reserve, RESOLVED, that the Board of Education of Cairo-Durham Central School District hereby authorize the dissolution of the Self Insurance Reserve. The money held in the reserve fund shall be utilized to fund the Insurance Reserve Fund. Self Ins Res Dissolve

- j. Approve the following Resolution to create the Insurance Reserve Fund: Ins Res-Create
 WHEREAS, pursuant to General Municipal Law s S6-n , the Board of Education may establish an Insurance Reserve Fund; and WHEREAS, the Board of Education has determined that it would be in the best interest of the School District to establish such a Fund, RESOLVED, that the Board of Education of Cairo-Durham Central School District hereby authorize the establishment of an Insurance Reserve Fund. The purpose of this reserve is to pay liability, casualty and other types of losses. The reserve will be funded by excess fund balance or budgetary appropriations, and the dissolution of the Self Insurance Reserve.
- Mr. Koerner-Fox made a motion, seconded by Mrs. Armstrong, to approve Business Items k-l 704-5
 Motion carried. Yes 6, Absent 3 (Criswell, Plank, Alfeld) Bus items k-l
- k. Amend the General Fund Budget by \$5,000.00 for the purpose of the Lowe's grant. Amend Gen Fund
- l. Declare as surplus, items gathered for School Cleanup Day (Not technology items). A list will be compiled on the cleanup Day. Sch Clnup Surplus
4. **Board of Education Items**
 Mrs. Kusminsky made a motion, seconded by Mrs. Armstrong, to approve the Board of Education Items a-d, with the change to the wording of Item "d" and to waive the reading of items "c" and "d". Motion carried. Yes 6, Absent 3 (Criswell, Plank, Alfeld) 704-6
BOE Items a-d
- a. Approve the CPSE/CSE student referrals and reviews. CPSE/CSE
- b. Approve the Board of Education meeting dates for the 2009-2010 school year. BOE Calendar
- c. 2nd Reading of the revised Policy #0341 Agenda Format. Pol #0341
- d. Waive the 3 readings of the New Board Policy #0122 Student Board of Education Representative and make it effective immediately upon approval by the Board. BOE Stud Rep
5. **Superintendent's Items**
- a. Mr. Sharkey –Acknowledgements:
 Mark Notarnicola – 16 years as President of CDTA. Justin Karker to take over position.
 Christopher O'Connell – 5 years on Board-Certificate of Appreciation presented.
 Kristen Reno – Thanks for 17 years with District and good luck in new position.
- b. Biomass Heating Assessment presentation –Power Point presentation by Collin Miller of the Watershed Agricultural Council on the viability of a wood chip burning energy system for the MS/HS campus. The Board directed Mrs. Jilek to look into developing an RFP for the system.
- Mr. Zimmerman left at 7:34pm.
- c. Mrs. Sharkey reported to that there was a request by some faculty members that they be allowed to bring their children to Cairo-Durham Central and pay tuition for them. Mrs. Sharkey stated that the district had lost some teachers due to the unavailability of child care that accommodates their working hours. The proposal would be that only 4 slots would be available per year and determined by a lottery. The Board responded with some reservations about such a program and asked that the discussion be tabled until the next meeting when more Board members would be present.
- d. Graduation 2010 – The Class of 2010 is contemplating scheduling graduation for Friday night, June 25th. This would mean Senior Awards would be Thursday night, June 24th. This is an FYI for the Board as no action is required.

Board comments:

- Kiln at HS- There is no update yet.
- Graduation this year- 4 tickets per student. Overflow will be in the gym.
- An Energy Consortium has been formed of local districts in response to the Energy Education Initiative which is for larger districts.
- Can a copy of the district's blueprint plan be given to new Board members? Yes, Clerk to follow up.
- Explanation of Bond Anticipation Notes
- Student Insurance/Indemnification-Students are not covered under school insurance policies in civil suit matters. Questar III parents should be notified that they are not covered and may have to apply to home owners insurance in the case of a civil suit against their child for an incident that happens at BOCES. Mrs. Jilek to work with attorneys on a letter.
- Committee for a study on utilizing the Durham Elementary School better. Mrs. Sharkey suggested a professional group that might be better able to perform a study. Board asked Mrs. Sharkey to look into it, get a cost, etc.
- CSEA Negotiation meetings. Need a reminder closer to meeting date. Board reps: Mr. Koerner-Fox, Mrs. Kusminsky, Mr. Kohrs. Next meeting-June 16 at 5:30pm at District Office.

Public Participation

- Several Audience members asked that rumors about teacher transfer be addressed. Mrs. Sharkey confirmed the transfers and explained the district's rationale. Connections between buildings have been lacking. This is an attempt to bring the buildings together, exchange ideas and information, learn from each other, etc. The lack of connection has been an ongoing complaint from parents and community members. Parents asked that communication be improved, so they can better prepare their children for the changes. Joint BIT meetings might address some of these issues.
- Concern that the Principal at Durham would not be replaced. Mrs. Sharkey explained that the position would be posted in the morning and she would be replaced.
- Question-How often are teachers evaluated? Tenured teachers-at Least an End of Year evaluation. Non-tenured-anywhere from 3-4 times a year. Can the public view the evaluations? No-these are personnel matters and are not subject to public viewing.

6. Executive Session

Mrs. Kusminsky made a motion, seconded by Mr. Koerner-Fox, to adjourn to Executive Session at 8:55pm to discuss ongoing contract negotiations for CSEA, particular personnel items and particular student items. No action is anticipated upon return to regular session.
Motion carried. Yes 5, Absent 4 (Criswell, Plank, Alfeld, Zimmerman)

704-7
Exec Sess

Executive Session adjourned at 9:43pm and did not return to regular session.

Respectfully submitted,

Barbara Agostinoni, District Clerk

All supporting documents relative to these minutes are on file in the District Office.